

Coraopolis Cash Market Employment Application

We consider all applicants for all positions without regard to race, color, creed, religion, sex, national origin, marital status, disability, or sexual preference

Please print all Information except your signature

Date _____

First Name _____ Middle _____ Last Name _____
Address _____ City _____ State _____ Zip _____
Telephone No. _____ Social Security No. _____
Position Applying for _____ Email _____

Full Time _____ Part Time _____

Availability:

Mon: _____ to _____

Tues: _____ to _____

Wed: _____ to _____

Thurs: _____ to _____

Fri: _____ to _____

Sat: _____ to _____

Sun: _____ to _____

Have you ever applied for a position with this company? Yes _____ No _____

If yes, when? _____

Were you ever employed by this company? Yes _____ When? _____
No _____

What department did you work in _____

Are you lawfully authorized for employment in the United States? Yes _____ No _____

Have you ever served in the Armed Forces? Yes _____ No _____

In the past seven years have you ever been convicted of a felony or misdemeanor?

Yes _____ No _____

If you answered "yes" please explain fully, including the nature of the offense(s), and the date(s) of the offense or conviction.

Education and Training

Grammar School Name _____
Years Attended _____

High School Name _____
Years Attended From _____ To _____
Did you graduate? Yes _____ No _____
When did you graduate _____ (Month and Year)
Courses Studied _____

College Name _____
Years Attended _____
Courses studied _____
Graduated? Yes _____ No _____ If yes when? _____

Employment History

* Account for all jobs including High School, inconsequential or not.
Begin with the most recent.

May we contact you present employer? Yes _____ No _____

Company Name _____
Address _____
Phone _____
Start date _____ End date _____
Starting Salary _____ Final Salary _____
Position _____ Supervisors Name _____
Reason for leaving _____

Describe job duties

Company Name _____
Address _____
Phone _____
Start date _____ End date _____
Starting Salary _____ Final Salary _____
Position _____ Supervisors Name _____
Reason for leaving _____

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Start date _____ End date _____
Starting Salary _____ Final Salary _____
Position _____ Supervisors Name _____
Reason for leaving _____

Describe job duties

What machines can you operate, List all

Are you 18 years of age? Yes _____ No _____

References:

Name	Address	Phone Number
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_____	_____	_____
_____	_____	_____

In three or more sentences, why do you think we should consider you for hire?

AUTHORIZATION FOR BACKGROUND CHECK

(Please read and sign this form in the space provided below. Your written authorization is necessary for completion of the application process.)

I, _____, hereby authorize Coraopolis Cash Market to investigate my background and qualifications for purposes of evaluating whether I am qualified for the position for which I am applying. I understand that [name of company] will utilize an outside firm or firms to assist it in checking such information, and I specifically authorize such an investigation by information services and outside entities of the company's choice. I also understand that I may withhold my permission and that in such a case, no investigation will be done, and my application for employment will not be processed further.

Signature of employment applicant

Date

Employment applicant's name – Printed

Applicants Date of Birth

I certify that the information contained in this application is correct to the best of my knowledge and understand that falsification of this information is a basis for termination. I authorized the references listed about to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing the same to you.

Regardless of whether or not I become employed by Coraopolis Cash Market I recognize that this application is not and should not be considered as a contract of employment. I understand that employment at Coraopolis Cash Market is on an at will basis, and that my employment may be terminated with or without cause and without notice, at any time at my option or Coraopolis Cash Market. I further understand that no Coraopolis Cash Market employee or representative has the authority to enter into a contract regarding duration or terms and conditions of employment other than an officer of Coraopolis Cash Market and then only by means of a signed written document. I understand that any offer of employment is also contingent upon my ability to provide the documentation required by the Immigration Reform and Control Act of 1986 to substantiate that I am legally authorized to work in the United States.

Signature _____

Date _____

In order to be considered: All information must be filled out in detail.